



# OPERATIONS MEMO

## Update from the California Student Aid Commission

STATE OF  
CALIFORNIA



**August 29, 2018**

**GOM 2018-29**

TO: High School Counselors  
High School Principals  
County and District Superintendents

FROM: Catalina G. Mistler   
Deputy Director, Program Administration & Services Division

SUBJECT: **Reminder: Upcoming Deadlines and Training Events**

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This Operations Memo from the California Student Aid Commission (Commission) reminds district and high school administrators of the following deadlines and training events.

### High School Graduation Verification

- High schools must verify the graduation of students who have not self-certified by **August 31<sup>st</sup>**.
- A student's Cal Grant Entitlement award is placed on hold until the high school graduation requirement is satisfied.
- Verification of high school graduation is done electronically via [WebGrants](#).
  - After logging in, click on WebGrants>GPA>High School Graduate Verification.
- Please refer to GOM [2018-21](#) for additional details.

### 2019-20 GPA Submission

- GPAs for the class of 2019 must be electronically submitted no later than **October 1, 2018**, as specified under [Education Code 69432.9 \(c\)\(2\)](#), unless the student has opted out, per [Education Code 69432.9 \(d\)\(1\)\(2\)](#). Refer to [GOM 2018-07](#) for additional information on the Opt-Out provision.
  - Schools are further reminded to also submit 2019-20 GPAs for 2018 graduates. High school students have a 2-year window to qualify for a High School Entitlement Cal Grant – as seniors, and the year following graduation.
- GPAs for students who are enrolled in summer school should be uploaded after summer school grades have been posted, as these grades should be included in the GPA calculation.
- For additional GPA submission information, including GPA calculation instructions, GPA Opt-Out forms, and GPA upload tools, please click [HERE](#).
- Ensure your WebGrants access is current or renew, if needed. Click [HERE](#) to obtain the necessary WebGrants Access Forms.

- Online webinar trainings on the GPA upload process and GPA reports are now available. To register for a live webinar, click [HERE](#).

**2018 High School Counselor Financial Aid Workshop Registration**

- Half-day financial aid workshops are taking place at different locations across California from August 31-October 19, and are FREE to counselors, advisors, student advocacy groups, and staff from California high schools. Some of this year's workshop topics include:
  - Updates on the Free Application for Federal Student Aid (FAFSA)
  - Cash for College Program
  - Cal Grant Updates
  - The California Dream Act Application (CADAA)
- Click to view the [2018 High School Counselor Calendar of Events](#).
- Refer to [GSA 2018-19](#) for registration instructions.

**Need to contact us?**

- Institutional Support phone number: (888) 294-0153
- E-mail: [schoolsupport@csac.ca.gov](mailto:schoolsupport@csac.ca.gov)

***Working together to effectively promote education beyond high school!***